## HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex

Remimeo Ethics HCO POLICY LETTER OF 19 MARCH 1972 REISSUED 12 NOVEMBER 1987

(Reissued to include this HCO PL as part of the Auditor Admin Series.)

Auditor Admin Series 5

## C/SING OR AUDITING WITHOUT

## FOLDER STUDY

A two-weeks loss of pay and a suspension of certs is a penalty for any C/S or auditor who acts on a case:

- (1) Without an up-to-date FS
- (2) Without an FES done on auditing and
- (3) Without a preliminary study of the folder before C/Sing or auditing
- (5) Who does not work for the product of a fully and utterly completed pc on that grade
  - (6) Who falsifies a statistic or a worksheet.

FES Units must exist to FES folders for C/Ses.

WE MUST END ALL QUICKIE TENDENCIES IN C/Ses AND AUDITORS.

Failure to complete the pc totally and utterly on any level can cost us our friends.

Bonuses may only be paid to C/Ses and auditors on 25 CHAIR HOURS OR MORE A WEEK PLUS A LESSER BONUS FOR ADMIN TIME, NOT VALID WITHOUT THE CHAIR HOURS.

NO bonuses of any kind may be paid henceforth to C/Ses or auditors for "completions" as these lead to quickie actions which then reduce the power inherent in auditing.

Auditing can perform miracles. But only in HONEST HANDS.

A Comm Ev may be requested and must be given in the event of false accusation.

L. RON HUBBARD Founder

Adopted as official Church policy by CHURCH OF SCIENTOLOGY INTERNATIONAL

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